

John Jobhunter

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Mr. Randy Restaurant
Dancing Tomato Caffè
990 N. Walton Ave
Yuba City, CA 95991

Dear Mr. Restaurant:

Perhaps I am the Food Preparation Worker your restaurant is currently seeking to complete your staff. I am friendly, energetic and possess the experience and skills you desire.

The details of your advertisement suggest to me that your open position will involve many of the same responsibilities that I have experience in performing. Not only do I prepare orders with speed and accuracy, I strive to provide the best customer service possible. I feel strongly about ensuring/complying with sanitary and safety standards.

In my past position at Toys R Us, I have proved to be a dependable employee and was honored for never missing a day of work. I was grateful when I earned top scores on my performance evaluations and have them available for your review. I pride myself in thoroughly completing my job duties in an efficient manner. I have reliable transportation and a can-do attitude. You can count on me to be there when you need me!

I believe my skills and experience is an excellent match for the position of Food Preparation Worker. I hope to meet with you at a mutually convenient time to discuss my qualifications necessary for the position. I look forward to learning more about the possibility of joining your team.

Respectfully submitted,

John Jobhunter

Enclosure: Resume