

Tired of spending time and money Advertising positions that you need filled?

Let the Sutter County One Stop help you meet the specific needs of your business

FAQ

How do I place a job order?

- Call us 530.822.5120 ext. 3015 or 3026 [TTY] 530.822.5104
- Fax us 530.822.5139
- Submit it online <http://www.sutteronestop.com/BusServ/joborderform.htm>
- Visit us at 256 Wilbur Avenue, Yuba City

How much will it cost me?

We have several hiring packages available to suit your needs. Prices vary from no cost to low cost.

[Hiring Packages Price Guide](#)

What happens after I place my job order?

A Business Services representative will contact you within one business day, and once a week thereafter until the position has been filled

How long does the job order run for?

Until the position has been filled, or you tell us otherwise

How will job seekers see my job order?

Job seekers *may* see your job order in the following ways:

- Job Central at the Sutter County One Stop
- Job leads packets (Distributed daily to individuals seeking employment)
- On the radio at KKCY-103.1, KMJE-101.5, Star- 94.1, and KUBA 1600 (Huge listening audience)
- Appeal-Democrat in the classified ad employment section
- Cal JOBS (California's largest pool of qualified applicants)
- Sutteronestop.com website (Our website sees over 200 visitors daily)

How will applicants respond to my job order?

You decided what works best for your business. We can instruct the applicants to apply in person, call, or fax, their resumes. We can also collect applications and/or resumes and even prescreen the applicants for you!

What if I don't know how to write a job description?

Can't put your staffing needs into words? An experienced Business Services representative can create a custom job description for you.

YOUR PROFITS DEPEND UPON WHO YOU HIRE

Equal Opportunity Employer/Program auxiliary aides & services are available upon request to individuals with disabilities.

