SUTTER COUNTY ONE STOP HIRING PACKAGES:

P. O. Box F/256 Wilbur Avenue • Yuba City, CA 95992 • www.sutteronestop.com
Phone: (530) 822-5120 • Fax: (530) 822-5139

☒ HIRING PACKAGES (mark an 'X' by applicable package)	Job Title/Skills Testing	Fees
☐ **Basic Package (30 day service)** Post job opening (s) in Sutter County One Stop - Job Central and Collect applications/Resumes for employer. ***It is the employers responsibility to collect application packets***	**No Skills Testing Available**	**Free**
☐ **Standard Package (30 day service)** • Post job opening(s) • Advertisement (internet, local radio stations, and newspaper) • Skills testing for all applicants • Collect applications/resumes deliver packets upon request. 1-Job Title Two Tests (1-2) 2-Job Titles Two Tests (2-2) 3-Job Titles Three Tests (3-3) Title(s) _____ **A $10.00 fee will be added for each additional job opening**	**Skills Testing Job Title 1** _____ **Skills Testing Job Title 2** _____ _____ **Skills Testing Job Title 3** _____ _____ _____	**$25 (1-2)*** **$35 (2-2)*** **$45 (3-3)***
☐ **Deluxe Package (30 day service)** • Post job opening(s) • Advertisement (internet, local radio stations, and newspaper) • Collect applications and resumes • Initial interview • Skills testing (up to 3 per job title) • Interview facility • Application packets to be delivered **Job Title (1):** _____ **Job Title (2):** _____ **A $10.00 fee will be added for each additional job opening.**	**Job Title (1)**_____ **Skills Testing** _____ _____ _____ **Job Title (1)**_____ **Skills Testing** _____ _____ _____	**$55* (1 Job)** **$65* (2 Jobs)**
☐ **Skills Testing: Test potential employees with available "Prove-It" Tests: (employer referral only).** • Up to 3 "Prove It" Tests (skills testing). • A maximum of 5 applicants to be tested per job opening. Print the names of the Applicant(s) to be tested below: Test results/summary will be forwarded upon completion.	**Skills Testing (0-3)** _____ _____ _____	**$35***
☐ **Quick Finder (72 hour service)** • Completed application packets pulled from our Job Seeker Data Base Pool • Packets forwarded within 72 hr. period. • Initial telephone pre-screening (checking for availability, references and any employer requested inquiries). *(This service does not include testing, initial interview, or advertisement).*	**No Skills Testing Available** **Job Title (1)**_____ **Job Title (2)**_____	**$30*** **$40***
☐ **Business Consultant Services:** Includes, but not limited to: Secret Shopper, Business Review, Personnel/HR and Labor Law research/information, etc.		**$25/hr.***

Customized packages are available to meet your needs. Please inquire with a Business Services Representative to discuss your needs in detail.

Name of Vendor/Business: _____ **Contact Person:** _____ **Title**_____ **Phone:** _____ **Email:** _____ **Mailing Address:**_____ **Business Signature:** _____ **BSTM:** _____	**Service Start Date:** ☐Ongoing Service ☐1X Billing (30 days only) ***Please make check payable to:** **Sutter County One Stop**	**Payment Date:** ☐Cash/Check ☐Invoice (1 time only) ☐Invoice (ongoing) **TOTAL:** _____

**Prices & Services are subject to change*

PO# _____